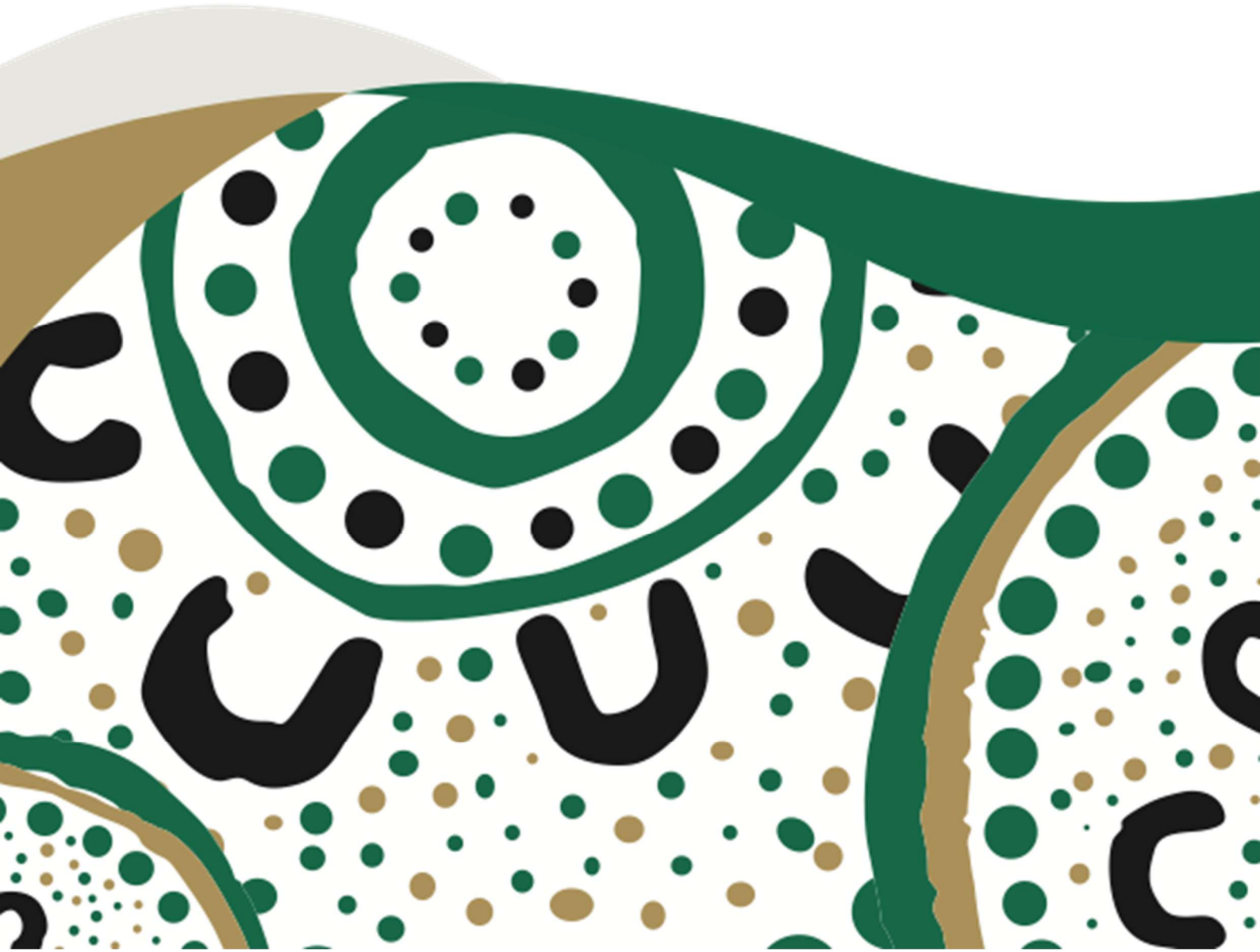
Woodcrest State College

Prep to Pathways

INSTRUMENTAL MUSIC ENROLMENT HANDBOOK 2027

INCLUDES IMPORTANT FINANCIAL INFORMATION



RATIONALE

Music, as a strand within the Arts, is an integral part of school education and plays an important role in developing the child. Numerous extrinsic and intrinsic justifications are given for the inclusion of music in the curriculum.

Many people recognise the enjoyment and pleasure music brings. This, however, is not the only reason for allowing a place for music in the curriculum. Some of the many other purposes music has in the curriculum include: developing students intellectually and emotionally, providing an outlet for creativity and self-expression; facilitating learning in other subject areas; a means of transferring learning; improving spatial reasoning; encouraging holistic development; and providing insight into our cultural heritage.

At Woodcrest State College we believe music is important to every student's growth and development and needs to be experienced by every student, every year. This means that during specialist music lessons all students are present. All grades participate in specialist music lessons throughout the school.

This quote taken from Rattle, 1998 articulates our underlying beliefs of music education.

> *Music is for everybody, and like many of the other marvels of humanity, needs to be inculcated as early as possible. This is not some kind of 'high culture' limited to the privileged, but a treasure chest which can and must be made available and accessible to enrich every life.*

FAMILY COMMITMENT

It is advisable to read this handbook and discuss the requirements with your child and family members. Commitment is required from both the student and the parent/guardian. Involvement in instrumental music affects the daily lifestyle of the whole family. Students require a suitable place for quality practice, there will also be outside school hours rehearsals, as well as performance commitments.

PARENT AND STUDENT ENROLMENT AGREEMENT

Students are expected to commit to the program for a minimum of one year. Ideally students will continue through to the end of their schooling. Both parent/guardian and students are asked to sign the Instrumental Music Enrolment Agreement (located at the back of this booklet). Please read carefully and discuss with your child prior to returning.



AIMS OF INSTRUMENTAL MUSIC AT WOODCREST STATE COLLEGE

- provide an opportunity for the musical development of students through instrumental instruction,
- provide ensemble experience for these students so they can develop performance skills,
- encourage the enjoyment of personal achievement through performances and learning a musical instrument,
- develop students' team building skills, develop an appreciation for music, and have fun!

SELECTION OF STUDENTS

Students in grades 3-12 are eligible to be considered for enrolment into the Instrumental Music Program. Students are selected for entry through the recruitment process commencing in the preceding year to them entering year 3 for strings, and year 4 for band.



This process includes:

- Listening (Selmer) test
- Recommendations from classroom teacher
- Physical suitability for particular instruments
- Instrument availability
- The need to recruit a balanced group of instruments
- Teacher time allocation to the school

Students may make instrument choices based on:

- Seeing and hearing the instruments played
- Knowing the styles of music the instrument plays
- Information provided around the challenges of each instrument, including getting the instrument to and from school

IMPORTANT NOTE: In order to maximise equitable student access to the Instrumental Music Program, children who have already participated in the program at this school or another school are not be permitted to swap to another instrument.

EXPECTATIONS AND PROCEDURES

- Students must attend all lessons and ensemble rehearsals. Punctuality is vital.
- Attendance at all performances, both within the school and in the community, are mandatory for all involved in ensembles
- Unavoidable absence must be explained by e-mail to the relevant Instrumental Music Teacher
- Students are required to regularly practise at home
- Students must commit the program for the full school calendar year. Bands and ensembles depend heavily on the participation of every member, every time

This discipline, we believe, will contribute not only to a student's musical development, but to their personal development as well.

INSTRUMENTS

String Family	**Woodwind Family**	**Brass Family**	**Percussion Family**
Violin	Flute	Trumpet	Glockenspiel
Viola	Clarinet	French Horn	Snare Drum
Cello	Bass Clarinet	Trombone	Bass Drum
Double Bass	Alto Saxophone	Baritone	Drum Kit
Bass Guitar	Tenor Saxophone	Euphonium	Auxiliary Percussion

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INSTRUMENTAL MUSIC PROGRAM

Lessons will commence in early 2027 for successful students upon return of parental agreements and payment made towards fees for Instrumental Music.

GROUP LESSONS

- Group lessons run for 30 minutes (primary) and 35 minutes (secondary) once a week during class time on a rotating timetable. Students leave their regular class to attend. It is the responsibility of the student to catch up on any class work they miss.
- Lesson timetables are displayed at the Instrumental Music classrooms. Copies are sent to all teachers, students and parents/guardians.
- Instrumental Music is a curriculum subject and attendance at every lesson is compulsory
- All students will be required to sit regular assessments and will receive a report at the end of each semester.
- Where students need to change their lesson time, they are expected to inform the Instrumental Music Teacher before the lesson. In most cases, alternate lesson times can be arranged if suitable notice is given.
- Failure to attend lessons will affect the student being allowed to perform in ensembles and also affect their assessment results.
- Students/parents/guardians will be contacted via e-mail when students miss a lesson without prior notification.

ENSEMBLES Students must be part of a core ensemble



- Rehearsals typically occur outside of school hours, with some at lunch breaks
- Students must have lessons on their instrument to participate in ensembles
- Successful participation in ensemble is part of student assessment for
  Instrumental Music
- Students/parents/guardians will be contacted via e-mail when students miss a rehearsal without prior notification
- If a student is going to be absent from, or late to, an outside school hours rehearsal or performance, it is vital for the safety of the student that their parent/carer inform the conductor as soon as possible
- Each ensemble will be given the opportunity to perform at least once per term. This may occur outside of school hours
- Attendance at all performances is the responsibility of the parent/guardian to provide transport etc. so that the student can participate
- Regional and cluster camps are run on a regular basis and students are encouraged to attend these events. Any cost associated with these events is the responsibility of the parent/guardian

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INSTRUMENTAL MUSIC STUDENT RESOURCE SCHEME & INSTRUMENT HIRE

This system provides a source of funds for the repair, replacement and enhancement of instruments and the purchase, photocopying of music and uniforms for performances. To be eligible to participate in the 2027 program, the following forms, which can be found at the end of this booklet, must be returned by 5 December 2026:

- Student Resource Scheme Participation Form
- External Request for Equipment Form (if requesting to hire an instrument)
- Parent/Guardian and Student Agreement

If the forms are not received, the student's expression of interest in the program will be withdrawn.

The scale of contribution is as follows:

College Instrument Hire Fee	SRS Participation Fee	TOTAL
$75 (first year)	$75	$150
$100 (second & subsequent years)	$75	$175
Percussion $50	$75	$125
Lost shirt		$45
Lost folder		$10

** If the student has their own instrument only the SRS Participation Fee is applicable each year.*

Payments for the 2027 program must be paid in full or a payment plan enacted by 22 February 2027. Instruments will not be allocated to students until payment is received and forms returned. If you are experiencing financial hardship, please email accounts@woodcrestsc.eq.edu.au to make payment plan arrangements.

Please note that our fees remain consistent throughout the year, regardless of when a student joins the program. Additionally, we do not offer refunds for withdrawals from the program.

Conditions:

- The parent is responsible for the loss or damage of a school instrument.
- The hire of a College instrument is only available in the first year of the program. (Except for the Bassoon, Bass Clarinet, Tenor Saxophone, Baritone Saxophone, French Horn, Baritone, Euphonium, Tuba and Double Bass).
- Each instrument has specific needs/costs associated with it when commencement of learning occurs. This includes disposable items such as reeds, oil, rosin, tutor books, etc.

HOME PRACTICE

It is expected that students will complete regular home practice to make musical progress on their instrument. Instrumental Music teachers will provide resources and teach routines around home practice for students as needed.

STUDENT & PARENT COMMITMENT

The world is in great need of more music education. When students play music, it allows a part of their artistic mind to express itself, which is very important in helping to balance a child intellectually, spiritually and emotionally.

As a student:

- I need to commit to learning for the full year.
- I understand that I need to make time to practice at home each week.
- I understand that I need to be prepared for lessons and ensemble rehearsals each week.

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As a parent:

- Understand that your child needs to commit to learning for the full year. We understand that it may be difficult at times, however, consistent practice routines will help students overcome challenges
- Help your child make practice a habit, like brushing teeth or doing homework.
- Have a quiet space for practice set aside with a music stand away from distractions.
- Ensure that they are prepared for lessons and arrive to rehearsals on time.
- Ask your child what they are playing and what they need to practice. Ask to hear the pieces.
- Even if you don't understand music, tell them they sound great – encourage them, be positive.

UNIFORMS

For all performances, students will be required to wear long black formal pants, black socks and black leather shoes.

In 2027 there will be an opportunity to purchase an instrumental music shirt before the new hire fee is introduced. Shirts will be available for $40. If unable to purchase, a loan shirt will be available and given to your child on a performance base. Please note, there will be limited sizes available for purchase. Shirts will be available in Term 4 Week 7 to purchase.

SCHOOL INSTRUMENT LOANS



The College has a limited number of instruments that can be lent to students in their first year of the program. A part of the Instrumental Music Fee covers the use of these instruments. Some of the larger, and more expensive instruments may be hired in their second or subsequent years, though will be required to pay an additional hire fee. Percussionists use school equipment and are required to contribute to the maintenance each year. The maintenance levy is $50.00 per year.

An **External Request for Equipment Hire (EQ 11) Form** must be completed and submitted to loan school instruments before they may be taken home, along with payment or payment plan made. Students must show great care with these instruments and the hirer of the instrument must be the only user of that instrument. Instrument checks will occur on a regular basis by the Instrumental Music Teachers.

Where parents are considering the purchase of an instrument for their child, it is important that they consult with the Instrumental Music Teacher before making any purchase. The brand and other specifications need to be carefully considered.

College instruments are to be returned at the end of each year on a date as advised by your teacher.

CONDITIONS FOR THE LOAN OF A SCHOOL INSTRUMENT

- The instrument is to be used ONLY by the student to whom it is loaned
- Every care and attention will be given to the instrument during the period of loan
- The instrument is returnable upon demand at any time for inspection, repair and adjustment, or at the Instrumental Music Teacher's discretion
- In the event of accidental loss or damage, the circumstances will be immediately reported to the school

- If, in the opinion of the Instrumental Music Teacher, a student is not carrying out due responsibility, the period of the loan may be terminated
- The student/parent/guardian will be financially responsible for any wilful or negligent damage to the instrument. The school will cover the costs of the general servicing of the instrument.
- It is recommended that school and personal instruments are covered by personal/home contents insurance.

EQUIPMENT

To assist you in providing all the necessary equipment for your child, an accessories list for each instrument will be provided. The list includes all the necessary cleaning and maintenance items, as well as accessories required to play the instrument. All students must have a music stand to develop correct breathing, posture and practise skills.

COMMUNICATION

Timely and clear communication between all parties is a very important factor in your child's success in this Instrumental Music Program. If there are any circumstances that affect your child's participation and progress in the program, or you have any queries, please let the Instrumental Music staff know. We are also committed to the timely communication with you.

The Instrumental Music Teacher will notify parents of any unexplained lesson or rehearsal absences or lateness, lack of organisation, poor progress or a decline in attitude towards the program. This is done with the view of working together with the family to address any issues that may have arisen and together find a solution that will ensure the child can move forward successfully.

STAFF DETAILS AND CONTACTS



Mrs Shannon Druery
Band Teacher
E-mail:
sdrue9@eq.edu.au



Mrs Donna Jones
Strings Teacher
E-mail:
djone313@eq.edu.au



Ms Annabel Taylor
Instrumental Music Co-ordinator
E-mail:
atayl384@eq.edu.au

STUDENT WITHDRAWAL

An Agreement of Commitment is signed by all parties at the commencement of the program annually. The expectation is that all students will continue in the IM program for a minimum of one school year with the view to continue through until the end of their schooling. Enrolment may be discontinued if attendance, practice, progress or aptitude are inadequate. We do not offer refunds for withdrawals from the program.

CONTACT DETAILS

Telephone: 07 3280 2444 (Campus Administration)
Fax: 07 3280 2400
Office Hours: 8.30am - 3.30pm
Address: 38 Nev Smith Drive Springfield Qld 4300
Postal: PO Box 4016 Springfield Qld 4300

Email: InstrumentalMusic@woodcrestsc.eq.edu.au
Website: woodcrestsc.eq.edu.au
Finance: accounts@woodcrestsc.eq.edu.au

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CHECKLIST FOR INSTRUMENTAL MUSIC PROGRAM APPLICATIONS

All information below MUST BE supplied with your application. Applications which are incomplete will not be processed.

Student First Name	
Student Last Name	
Year Level 2027	
Instrument	

Tick	**Documentation**
	Completed and signed **Woodcrest State College Instrumental Music Program Enrolment Agreement**
	Completed and signed **Student Resource Scheme Participation Agreement**
	Completed and signed **Student Resource Scheme- Instrumental Music Annual Parent Information Letter**

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Instrumental Music Program Enrolment Agreement

Student Details

Name: Current class:

Instrument: ☐ OWN ☐ Student SCHOOL

Commitment

I agree to:

- attend all lessons, ensemble rehearsals and performances on time.
- practice regularly.
- care and maintain my instrument and replace accessories (reeds, oil, strings, shoulder rest etc)
- bring tutor book, pencil, folder and instrument to all lessons, ensemble rehearsals and performances.
- assist with the setting up and packing up of ensemble equipment.
- wear full performance uniform to all performances.

Signature of Student: _____

Parent/Caregiver Commitment

I agree to

- support my child in his/her home practice, playing for at least the minimum time provided by the instrumental music teacher
- support my child in honouring this agreement.
- advise the Instrumental Teacher of child absence prior to lessons, rehearsals and performances
- pay relevant levies by the due date

Failure to maintain steady progress, attend lessons and ensemble as required, or show continued unacceptable behaviour may result in exclusion from the Instrumental Music Program, after review by Arts Head of Department and Instrumental Music Teacher.

Enrolment in the Instrumental Music Program is for one year on a continuing basis. Any decisions to withdraw from the program must first be discussed with the Arts Head of Department and Instrumental Music Teacher.

I understand and agree to follow all the guidelines listed above.

Signature of parent/caregiver: _____ Date:

Home Email Address:

Instrumental Music Student Resource Scheme Participation Agreement Form

The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

Participation

☐ **YES I wish to participate in the Student Resource Scheme.** I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.

☐ **NO I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme.** I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

School Name	Woodcrest State College
Form Return Date	
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

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Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.

Terms and Conditions

Definition

1. Reference to a "parent" is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

Purpose of the SRS

2. In accordance with the *Act*, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

Participation in the SRS

5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro- rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where thecost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

19. SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
21. The resources, as determined and advised by the school may be:
    - retained by the student and used at their discretion; or
    - used/consumed by the student in the classroom; or
    - hired to the student for their personal use for a specified period of time.
22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
23. Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
24. The school administration office must be notified immediately of the loss or damage to any hired item.
25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.
32. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure http://ppr.qed.qld.gov.au/corp/finance/accounts/Pages/ Debt-Management.aspx.

Parents' Experiencing Financial Hardship

33. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
34. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
35. The onus of proof of financial hardship is on the parent.
36. The school may require annual proof of continuing financial hardship.
37. All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/ textbook-resource-allowance.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.

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External Request for Equipment

EDQUIP EQ11

EQ11 External Request for Equipment is to be completed when loaning Department of Education, Training and the Arts equipment to employees, students or community organisations for use after hours, during school holidays on, or away, from official premises.

DETAILS OF REQUISITIONER / PERSON TO WHOM EQUIPMENT IS ON LOAN

Name	**Address**	**Telephone**:
Organisation Name Woodcrest State College		
If Student, Year Level:		
Location and Use of Equipment (if different from above)		
Reason for Request		

DETAILS OF EQUIPMENT ON LOAN

Description / Type:	\		**Brand:**		
Serial Number			**Asset Number**		
Accessories: (if applicable)			**For ICT equipment, Build Standard:** (e.g. MOE; 1.X/SOE)		
Commencement loan date:		**Expected date of return:**		**Date returned:**	
Officer receiving returned equipment	Name:		Signature:		

INDEMNITY

Fair wear and tear excepted, and for the duration of this transfer, I/we agree to indemnify Education Queensland against loss or damage from any cause whatsoever, to the equipment detailed herein and, in the event of damage to restore and deliver such equipment to Education Queensland, in the condition in which it was received, or to replace the damaged equipment with other equipment of equivalent functionality.

Signature _____ **Date** ___/ ___/ _____

APPROVAL FOR LOAN

I authorise the loan of the equipment to the parent/guardian for, and on behalf of, the student.

(Cross out *"to the parent/guardian and on ……student"* if equipment is not being loaned to a student.)

Signature of School Approving Officer: _____

Name:	**Designation:**	**Date:** / /

External Request for Equipment

EDQUIP EQ11

LOAN AGREEMENT

To be completed when school-purchased ICT equipment is on loan to students for use outside the school premises.

Note:

- A new loan agreement form should be signed each time equipment is loaned and prior to commencement of the loan;
- This form and the loan agreement should be held in the students' records.

ACKNOWLEDGEMENT

The equipment described at all times remains the property of the Department of Education, Training and the Arts and is issued on loan to the parent/guardian for the benefit of the student subject to the following conditions:

- ☐ The equipment should be used only by the student to whom it is lent and by no other person.
- ☐ The student and their parent/guardian has read and understood the school's behaviour and educational requirements (attached).
- ☐ Every care and attention should be given to the equipment during the period of loan and the student fully complies with the school's behaviour and educational requirements when the student is using the equipment.
- ☐ Symantec Antivirus software is installed and maintained on the machine and the student will ensure the equipment is scanned for viruses after home use and prior to re-connection to the departmental network.
- ☐ The equipment is returnable upon demand from the school at any time for inspection, repair, adjustment or for any other cause.
- ☐ Loss or damage of any equipment on loan must be immediately reported to the school.
- ☐ If, in the opinion of the school teacher or staff member, the student is not meeting the school's behaviour and educational requirements with the equipment, this equipment loan may be terminated.
- ☐ Equipment must be returned by the student to the school by the date specified in this loan agreement or, if this agreement is terminated earlier than the date specified as the date of equipment return, then the date of the termination of this loan agreement.

LOAN AGREEMENT APPROVAL

I have been provided with a copy of the school's behaviour and educational requirements regarding the student's use of the equipment and I have read and understood its terms. In consideration of the student having the benefit of the equipment, I accept the loan of the equipment on the terms described above and I agree to supervise the student's use of the equipment to ensure the terms of this loan agreement are complied with and agree to be personally responsible for the failure of the student to comply with the terms of this loan agreement.

Signature of parent/guardian: _____

Name: _____ **Date:** / /

I have read and understood the above terms. I have been provided with a copy of the school's behaviour and educational requirements regarding my use of the equipment and I have read and understood its terms. I acknowledge my responsibility to use the equipment in accordance with the above terms.

Signature of student: _____

Name: _____ **Date:** / /

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