

WOODCREST STATE COLLEGE

SCHOOL ENROLMENT MANAGEMENT PLAN

Overview

Woodcrest State College recognises as its prime obligation, the provision of access to an appropriate educational service for students whose principal place of residence is within the school's catchment area.

Because of enrolment capacity and growth Woodcrest State College may be unable to meet this obligation in the future, unless action is taken to manage enrolments. The Principal must restrict the enrolment of out-of-catchment students to ensure in-catchment students can enrol at their local state school, without requiring additional facilities.

This School Enrolment Management Plan (School EMP) sets out the conditions under which students may be enrolled into Woodcrest State College, subject to any other requirements or limitations in:

- the [Education \(General Provisions\) Act 2006 \(the Act\)](#)

This School EMP is supported by:

- [Enrolment in State Primary, Secondary and Special Schools procedure](#)
- [School Enrolment Management Plans \(School EMPs\) procedure](#)

Student Enrolment Capacity of School

Woodcrest State College has a maximum Student Enrolment Capacity of 2167 students.

The number of students entering Prep in any given year must not exceed 125 in 5 classrooms, unless there are more than 125 students enrolling from within the catchment area.

The school's Program of Excellence in Australian Rules Football is supported through the allocation of a defined number of places. Places in the Program of Excellence will only be available to out-of-catchment enrolments once the demand for in-catchment enrolment has been met and sufficient *Student Enrolment Capacity* has been reserved for future in-catchment growth. Currently Woodcrest State College has the capacity to enrol:

- 50 in the Woodcrest AFL Program of Excellence;

Local Catchment Area

A school's local catchment area is the defined geographical area from which the school is to have its core intake of students.

Woodcrest State College operates under an equidistant catchment area.

The school's catchment map is available to be viewed at either the school's administration building or online at <http://www.qgso.qld.gov.au/maps/edmap/>.

As Woodcrest State College is a Prep to Year 12 campus, it has separate catchment areas for primary and secondary.

Enrolment Policy

Students within catchment:

Any student, whose principal place of residence is within the school's catchment area/s, is (subject to the *Education (General Provisions) Act 2006*) entitled to enrol at the school. The school Principal will reserve places for students who move into the catchment area throughout the school year.

Parents or legal guardians who wish to enrol their child at the school will need to demonstrate that the student's principal place of residence is within the catchment area. Current proof of residency at the address indicated can be provided by way of one of each of the following:

- One primary source – a current rental/lease agreement, or rates notice, or unconditional contract of sale; **and**
- One secondary source – a utility bill (e.g. electricity, gas) showing this same address and parent's/legal guardian's name.

If the Principal is not satisfied that the documentation provided by an applicant demonstrates adequately that the address stated is the student's principal place of residence, then **the Principal may request further sources of proof of residency**. Examples may include (but are not limited to):

- Additional utility bills (e.g. water bill) or a series of bills at for the same address over a sequential period to demonstrate continued/ongoing residency
- Electoral Roll verification letter
- Mobile phone statement (with current address details)
- Statutory Declaration
- Driver's Licence (with current address details)
- Bank statement (showing current address details; financial details are not required)
- Tax Assessment Notice (financial details are not required)
- Documents demonstrating recent change of address / re-location to within the school's catchment area (e.g. proof of sale or termination of lease for the previous principal place of residence in a different catchment).

The Principal may also request a properly sworn Statutory Declaration from the enrolling parent or legal guardian attesting that the student's principal place of residence is the place nominated in the enrolment application.

In addition to the documents listed above, students living with a relative/other person within catchment **must** provide the following:

- Properly sworn Statutory Declaration from the student's parent/legal guardian; and
- Properly sworn Statutory Declaration from the person/s the student will be residing with in-catchment.

The Principal may also request additional pieces of proof of residency and interview/s with all parties to discuss the living arrangement.

Applicants should note that a false statement/assertion about the student's principal place of residence may amount to an offence and may be reported to police. The school Principal may repeal a decision to enrol a student in such circumstances.

Other students who are entitled to enrol as if in-catchment:

The following groups of students will be entitled to enrol, even though they may reside outside the school's catchment area:

- Children and young people who are subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Communities, Child Safety and Disability Services (Child Safety Services)
- Siblings** of current students at the school (excluding siblings of Program of Excellence students and siblings of students who were placed at the school as a result of exclusion from another school). Where a school has both a primary and secondary campus, siblings are only entitled to enrol in the same campus as the currently enrolled student
- Students who (during school term) reside at the school's boarding facility
- Students whose parent or legal guardian is employed by the school
- Students who live outside the catchment area and are verified with a disability can enrol in the school to attend the specialised disability program if it is the closest program to their home and meets their individualised needs
- Students whose principal place of residence is further than 55km to their nearest state school are entitled to enrol at any neighbouring school
- Students who have been excluded from another school, dependent upon the conditions related to the exclusion, subject to agreement of the Regional Director
- Students in remote/regional locations who access a School Transport Assistance Scheme (STAS) bus service, provided by the Department of Transport and Main Roads (DTMR), to travel to their closest school, as determined by the DTMR bus route.

**To be accepted under the sibling provision, the:

- i. applicant must meet the definition of sibling in the School EMP procedure;
- ii. enrolled sibling must not have been enrolled in a Program of Excellence at the school (i.e. siblings of POE students are not automatically entitled to enrol); and
- iii. intended enrolment commencement and/or attendance of the sibling must be concurrent with the attendance of current student for the application to be valid. For example, if the applicant will be commencing in 2016, but the current enrolled sibling finishes school in 2015, then the application will not be valid.

Out-of-Catchment application

Applications from any other person, not meeting the criteria outlined above, is an out-of-catchment application. Enrolment of students from outside the local catchment area is restricted to ensure that enrolments do not exceed the Student Enrolment Capacity. This school can only enrol out-of-catchment students:

- I. if there is sufficient spare capacity after reserving places for students who move into the catchment during the year; and
- II. after taking into account the school's projected future enrolment growth.

Out-of-catchment students applying for enrolment at this school are placed on a waiting list, assessed in order of receipt and prioritised as follows:

✓ **For P-12 schools:**

- Primary school-aged siblings of students currently enrolled in the secondary campus.
- Secondary school-aged siblings of students currently enrolled in the primary campus.
- Students who live within the primary catchment, but upon enrolment would be attending the secondary campus.
- Students who live within the secondary catchment, but upon enrolment would be attending the primary campus.

✓ **For schools with a Program of Excellence:**

- Subject to available Student Enrolment Capacity, places will only be available to out-of-catchment enrolments if they satisfy the school's criteria for placement in that particular Program of Excellence and the defined number of places has not yet been filled by enrolments from within the catchment. Sufficient Student Enrolment Capacity must be reserved for future in-catchment growth. (Please note: The enrolment criteria for the Program of Excellence is available from the school).

✓ **All other out-of-catchment enrolment applications.**

Fees

Under the Department's [State Education Fees procedure](#), a principal of a state school with an approved School EMP is able to charge a fee for recouping costs of enrolment processing (subject to consultation with the Parents and Citizens' Association) where:

- the enrolment management plan permits the enrolment of a student living outside the catchment area based on cultural, sporting or academic merit, and
- the significant number of prospective students living outside the catchment area and applying to enrol results in abnormal administrative costs to the school, for example, enrolment examination supervision and marking.

Acceptance and Assessment Process

Out-of-catchment enrolment applications will be recorded on a waiting list in order of receipt, by date and time. These applications will remain current only for the school year in which they are applying to enrol.

Decisions on Enrolment

The Principal is responsible for all decisions on enrolments.

Where a Principal forms a preliminary view that an application will not succeed, applicants will be notified in writing. Applicants may respond to the Principal's preliminary view by making a submission to the Principal, no later than seven (7) school days after receiving the preliminary view letter.

If no submission is received, the Principal's preliminary view will be treated as the final decision and no further notice will be provided.

If a submission is received, the Principal will consider the submission and make a final decision. A final decision notice will be provided to the applicant as soon as is practicable. There is no internal review of the Principal's decision.

A person aggrieved by an enrolment decision of the Principal can find information about the available complaints processes at the:

- [Department of Education Complaints Management Framework](#)
- [Queensland Ombudsman](#)

Gazettal Date

This updated version of the School Enrolment Management Plan for Woodcrest State College was gazetted on [To be completed by DET].

Updated September 2023

The School EMP is internally reviewed each year, and if required, updated to reflect any changes to Student Enrolment Capacity and/or Programs of Excellence.

Endorsed by:



Debbie Hansen, Principal

4/9/2023

Date

Approved by:



Racquel Gibbons, Regional Director

8/9/2023

Date

*Acquisition of Land Act 1967***DOUGLAS SHIRE COUNCIL
TAKING OF LAND NOTICE**

Douglas Shire Council ("the Council") hereby declares that an estate in fee simple in the land described in the Schedule below is taken by the Council as constructing authority for the purpose of dams, weirs or other works for the conservation or reticulation of water as and from the date of publication of this notice in the Gazette in accordance with ss.15B and 15D of the *Acquisition of Land Act 1967* as the taking of the land is the subject of a written agreement between the Council and every affected person.

**Schedule
Land Taken**

Lot 7 on Survey Plan 343110 being part of Lot 6 on SP 212661, and having an area of 5,999m².

RACHEL BROPHY
CHIEF EXECUTIVE OFFICER
DOUGLAS SHIRE COUNCIL

*Economic Development Act 2012***NOTICE OF THE DECLARATION OF THE WOOLLOONGABBA
PRIORITY DEVELOPMENT AREA AND INTERIM LAND USE PLAN**

Under the provisions of section 40 of the *Economic Development Act 2012* the Minister for Economic Development Queensland gives notice the Woolloongabba Priority Development Area (PDA) has been declared and the Woolloongabba PDA Interim Land Use Plan (ILUP) is now in effect.

PDA development applications over land in the Woolloongabba PDA are now assessed against the Woolloongabba PDA ILUP, effective 22 September 2023.

The Woolloongabba PDA ILUP may be viewed on the Economic Development Queensland website at www.edq.qld.gov.au.

Questions regarding the Woolloongabba PDA and the Woolloongabba PDA ILUP can be directed to Economic Development Queensland via:

- Phone: 07 3452 7880
- Email: edq@dsdilgp.qld.gov.au
- Post: Economic Development Queensland,
GPO Box 2202, Brisbane, 4001

*Education (General Provisions) Act 2006***STATE SCHOOL ENROLMENT MANAGEMENT PLAN
(State school EMP)**

This Gazettal Notice supersedes all previous gazettal notices for the State schools listed below. In accordance with Chapter 8, Part 3, Section 170, of the *Education (General Provisions) Act 2006*, a State school EMP for the State schools listed below has been prepared by a delegate of the Chief Executive of the Department of Education.

Region: Central Queensland
School: Bucasia State School
Gladstone South State School
Moranbah East State School
Moranbah State School
The Hall State School

Region: Metro South
School: Coolnwynpin State School
Forest Lake State School
Holland Park State High School
Jindalee State School
Ripley Valley State School
Woodcrest State College

Copies of the State school EMPs are available for public inspection, without charge, during normal business hours at the department's head office and accessible on the department's website at <https://education.qld.gov.au/parents-and-carers/enrolment/management-plans/>

**Electoral Commission
QUEENSLAND***Electoral Act 1992***REGISTER OF POLITICAL PARTIES**

The Electoral Commission of Queensland (the ECQ) proposes to cancel the registration of the Civil Liberties & Motorists Party, which is a political party registered under Part 6 of the *Electoral Act 1992* (the Act).

The cancellation of registration is being proposed as the ECQ is satisfied on reasonable grounds that the Civil Liberties & Motorists Party is not a Queensland parliamentary party and does not have at least 500 members who are electors.

If you wish to object to the proposed cancellation of the registration of the Civil Liberties & Motorists Party, you may submit to the ECQ, by **Monday 9 October 2023**, a statement setting out the grounds for the objection. The statement must include your address and be signed by you.